

# Data Protection (GDPR) Policy

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At iHasco, we're serious about safety and are committed to keeping your personal data safe. As a business based in the UK, we are subject to and compliant with the GDPR and Data Protection Act 2018.

In order to fulfil our contractual obligation with our clients, it is necessary for iHasco to process personal data to provide our training services.

iHasco processes the following data:

- Names (First/Last);
- Email Address (Usually work Email Address); and
- Organisation Information (e.g. Name, Address, Telephone Number)

For the purposes of this document, "personal data", "processing", "data controller" and "data processor" have the meanings given to them in the Data Protection Act 2018. To the extent that iHasco is deemed to be a data processor in respect of personal data processed under the contractual agreement iHasco shall:

- A. process personal data lawfully, fairly, and transparently, in accordance with the Data Protection Act 2018 and GDPR;
- B. provide full details of what data is needed, why it's needed, and for how long it will be kept, and this information shall be given at the point it is collected;
- C. never take more data than is necessary for iHasco to fulfil its contractual obligations, and to delete it when it is no longer needed;
- D. make all data available for alteration, transfer, deletion, or restriction upon request by the data subject;
- E. implement appropriate technical and organisational measures to safeguard the personal data from unauthorised or unlawful processing, accidental loss, destruction or damage (see [Privacy Policy](#) and [Information Security Statement](#)); and
- F. obtain, use, process and disclose personal data in the performance of its obligations under the Service Agreement only.

## Third party processors

iHasco uses sub-processors to carry out certain processing activities on our behalf. All of our sub-processors are Data Protection Act 2018 and GDPR compliant and are subject to Data Processing Agreements. Click [here](#) for a full list of our sub-processors, what services they provide, and how we ensure their compliance with the Data Protection Act 2018 and GDPR.

## Data processed outside of the EU

Some of our data processing activities are carried out by sub-processors located outside of the EEA. Permitted under the Data Protection Act 2018 when subject to appropriate safeguards, iHasco's international sub-processors are subject to Standard Contractual Clauses. Click [here](#) for more information on iHasco's sub-processors.

## Looking for a Data Processing Agreement (DPA)?

Under the Data Protection Act 2018, data shared between a Controller and a Processor must be subject to a Data Processing Agreement (DPA). Please email us at [support@iHasco.co.uk](mailto:support@iHasco.co.uk) with your Client Account ID and the email address of whoever in your organisation is authorised to sign and we will send you our standard DPA.

## Questions, queries, or concerns

If you have any questions, queries, or concerns about anything contained in this Data Protection (GDPR) Policy or concerning the security of your data or iHasco's processing methods, please contact your Account Manager, email our Support Team at [support@iHasco.co.uk](mailto:support@iHasco.co.uk), or call us on 01344 867 088.